

eSupplierConnect - How to self reset password or recover your user ID





In this Quick Reference guide you will find a summary of the new features that are accessible from the user authentication page of eSupplierConnect Portal.

• Forgot your password?

This feature will take you to the new "The user account management landing page" which allows you to reset your password.

Ask a new password (reset)

This feature will allow you to login with a temporary password sent to your registered email address in the portal. You will be prompted to set a new password following Stellantis password requirements.

• Forgot your user ID

This feature will allow you to receive your own user ID through email





Connect to https://esupplierconnect.com and click on "LOGIN" button





By clicking on "Forgot your password?" button, you will be redirected to the new *the user account management hub page*



• **Step 1:** you can insert your own eSupplierConnect userID and click on "NEXT"



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• **Step 3:** the system will inform you that an email has been sent to your registered email address in the portal



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- **Step 4:** you will receive an email notification from useraccount@fcagroup.com
- **Step 5:** click on the "LINK" you will find in the email

	useraccount@fcagroup.com a me ▾
	🛪 inglese - > italiano - Traduci messaggio
	Automatically generated email, do not respond
(Click the following link to reset your password: LINK
	The link is valid 2 Hours
	If you didn't request to reset your Corporate User-ID password ignore this email.
	Kind Regards

End User Services Team



• **Step 6:** you can set your own new password

STELL@NTIS the user account manage	ment hub		*
	Ins	ert your new password	
The password must follow the rules shown below.			
Fill in the form below		Password Policy	
New password	0	Password must contain at most 3 characters of the User-Id Password must contain at most 2 characters of the User-Id Password must extend 8 characters long	
Confirm password	0	Must contain at least 3 of the following Numbers (0, 1, 2, 3, 4, 5, 6, 7, 8, 9) Lowercase characters (a, b, c,) Special characters (-30#\$96^&++=10(0]_=**<>,.?/) Uppercase characters (A, B, C,) For higher safety, password must be different from the last 10 previously used.	



• **Step 7:** You can go to <u>http://www.esupplierconnect.com</u>, click on "LOGIN" and insert the new password to access to the portal





ASK A NEW PASSWORD (reset)



Connect to https://esupplierconnect.com and click on "LOGIN" button





By clicking on "Ask a new Password (Reset)" button, you will be redirected into eSupplier anonymous page, where will be asked to insert both UserID and registered email address





- **Step 1**: You should insert your eSupplierConnect userID and your registered email address in the portal
- Step 2: Click on "Next Step"

• **Step 3**: a message will appear informing you that a verification code has been sent to your registered email address in the portal

Welcome to eSupplier password Se	lf-Reset
f you do not remember your user ID, please refer to "F	orgot your User ID?" in login form.
nsert your User ID and your email address.	
f you don't remember your email, please contact the R	toot Admin of your organization
Notice: All the fields in red (*) are mandatory.	
User ID:*	
Mail Address:	





• **Step 4**: you will receive the email notification from *no-reply@esupplierconnect.com* with the verification code.

• **Step 5**: you need to click on "Enter Verification Code" button

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Dear Supplier User, Here before the eSupplierConnect verification	code needed to reset your password.
Verification Code:	
86215941	
	eSupplierConnect Portal Team
Email generated automatically	by the system, do not answer.
ssword Self Reset	
New verification code sent to yo	our mail address.please click on "Enter Verification Code"
Welcome to eSupplier	password Self-Reset

If you do not remember your user ID, please refer to "Forgot your User ID?" in login form.

Insert your User ID and your email address.

If you don't remember your email, please contact the Root Admin of your organization

Notice: All the fields in red (*) are mandatory.

User ID:*

eMail Address:*

WT

email@test.com

If you already have a verification code, please click on "Enter verification code"







- **Step 6**: you need to insert the verification code received via email
- Step 7: you need to click to "Submit"

• **Step 8**: you will receive the email notification from *no-reply@esupplierconnect.com* with the new temporary password

Velcome to	eSupplier password Self-	Reset	
lease enter valid	verification code		
lotice: All the field	s in red (*) are mandatory.		
ser ID:		WT	
Mail Address:		email@test.com	
erification Code			
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eSupplierConnect	Reset Password Notification Investment	SUPPLIER	B 2 m 1 Damese reserv
eSupplierConnect	Reset Password Notification Investment etem 0.2 Tele Continue Des Unit, pur generation to too		0 2 m 1 2000 - 100 - 100
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• **Step 9:** You can go to <u>http://www.esupplierconnect.com</u>, click on "LOGIN" and insert the temporary password received via email.



• **Step 10**: after the login the system will request you to set your own new password





Connect to https://esupplierconnect.com and click on "LOGIN" button





By clicking on "Forgot your ID?" button, you will be redirected to the dedicated user ID recovery page







